

Westfield Township Board of Trustees

Regular Meeting
March 18, 2019

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.
Roll call: Horner – aye, Schmidt – aye, Likley – aye.

Comments from the floor

- N/A

Minutes to be approved

- *Schmidt makes a motion to accept the March 4, 2019 meeting minutes as corrected; seconded by Likley. Roll call: Likley – aye, Horner -aye, Schmidt - aye. The motion passes.*

Roads Report

- 2019 Stone Bids – Submissions were from D&J Reif, Osborne & Willowvale. The pricing was reviewed.

Likley makes a motion to authorize the purchase of #411 stone and #8 slag from D&J Reif and all other stone from Willowvale; seconded by Horner. Roll call: Schmidt – aye. Likley – aye, Horner – aye. The motion passes.

- Trustee Likley will send pricing to Simmons Brothers Construction for the Safety Services Building.
- Road bids will be opened on March 21st at the County Highway Engineers.
- 3 Tons of material has been used already to patch roads
- No updates regarding the R-cut at Westfield Road. Timing was to have it installed in 2019.
 - During constructions lanes will be shifted rather than being closed.
- Four (4) Bike Medina County signs have been received and will be installed. They are not able to hide any existing traffic signs.
- The old truck will be advertised on Truck Trader which covers the entire US. A reserve (minimum) price will be set.

Cemetery

- Tree removal of a fallen tree and clean up was needed. No updates on the removal of the stump.

Zoning

- BZA – March 19th meeting will be at 6:30PM for a variance hearing on a parcel that was created prior to zoning.
 - Pat Fleming new BZA chair is unable to attend the March 19th meeting. Keith Simmerer will be an alternate.
 - Trustee Horner has a candidate for the BZA, he will contact.

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- Zoning Commission Meeting March 20th at 6:30, Mark Majewski not attending. A discussion about ongoing text amendments to language for 606.A.29 Planned Developments and related 807 Site Plan Review. No updates from Planning Services about the language addressing the “poo” ponds in the Township.
- Kratzer Hearing – Response expected on either March 28th or 29th in which Collier will make a ruling.

Schmidt makes a motion to appoint Keith Simmerer as a BZA Alternate; seconded by Likley. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

Fire

- Safety Services Building
 - The building should be referred to as Safety Services. The Facebook page will need to be updated accordingly.
 - The tree clearing should be complete by March 19th.
 - Trustee Likley will be meeting with Simmons Brothers on March 19th to finalize numbers.
 - A special meeting may need to be scheduled to get Board approval.
 - Rick Robb, Village of Westfield Center, was spoken with regarding the sale/purchase of the old building. Paperwork is being drawn up for the sale and rental by WFRD through the transition to the new building. The Township is selling its interest in the old building for \$137,500.00 to the Village.
 - The Architect called to confirm the metal roof color – it is cobalt/slate gray.
 - Trustee Schmidt questioned when the groundbreaking ceremony will be scheduled.

Old Business

- Recycle Center – Amended pricing were received. Reduced pricing with a voucher is available between April 4 thru July 27. Vouchers will be available at the Township Hall.
 - Yard waste will be put on a voucher system and then a tonnage rate will apply.
- Hall Rentals
 - N/A
- Copiers/Printers – No updates, in progress
- F.O. Haendiges met with an Otarma representative on November 6, 2018 to discuss website & IT risk.
 - Updating the policy to cover both WFRD & Township.
 - The draft policy will be submitted to Asst. Prosecutor Lyons for his review.
 - Facebook pages can be set to not allow comments.
- A letter was received from the County Prosecutors office announcing a new portal that will need to be used to request their services.
- Old Truck wash on Lake Road is an unsafe structure. Trustees have authority to enforce action. Schmidt will research authorizing the demolition of the building, putting a lien on the property and recouping cost at the time of sale. The Building Department, Fire Department and Legal Counsel will be involved. A request for guidance was sent to Asst. Pros. Lyons – no updates at this time.

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- Trustees Schmidt & Horner attended the Chippewa Lake Community Conversation meeting hosted by Medina County Parks on March 14th. A study to understand managing the algae bloom has not resulted any answers yet. Dredging the lake will not be an effective solution. Chippewa Lake is Ohio's only glacial lake. The current depth of the lake is about half of what it was originally.
- Medina County Sanitary Engineer's will begin sand blasting the water tower behind Pilot and it will last approximately 90 days.

New Business

- F.O. Haendiges submitted a Disaster Recovery/Business Impact Plan to the Trustees for their review. Some comments are as follows:
 - If Roads equipment were damaged who would be contacted
 - Cemetery records are addressed in the impact section
 - A checklist of responsibility is needed
 - Approval will be done at the next meeting.
- F.O. Haendiges post about the impact a Gas Tax hike would have on the Township funds.

Announcements

- April 1, 2019 – Trustees Regular Meeting – 7:00 PM

Correspondence

- Thank you note from the Medina County SPCA for the donation.

Fiscal Officer's Report

Schmidt makes a motion to pay the bills in the amount of \$6,883.70 as submitted; seconded by Horner. Roll call: Horner – aye, Likley – aye, Schmidt - aye. The motion passes.

- George's Tree Service - \$700.00 – Tree removal on Buffahm Road

Appropriations Reallocation

- N/A

Fund Status

- \$708,111.40 Checking
- \$101,760.06 CD – Renewed for 13 months at 2.62% interest
- \$3,155,136.56 – Bond Checking

An amendment to the budget may be needed with the sale of the old building.

F.O. Haendiges will confirm with the Auditor's Office if WFRD can supplement building costs from their Capital Reserve Funds.

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Likley makes a motion to adjourn at 8:25 PM; seconded by Schmidt. All said aye.

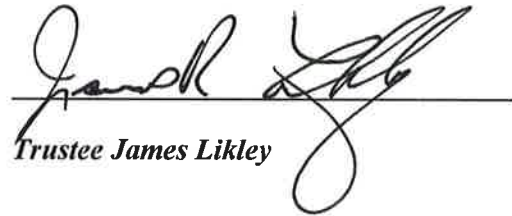
Respectfully submitted by:

Michelle English

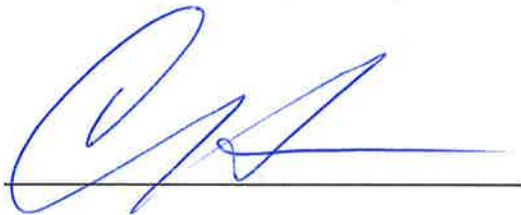
Date approved: 4-1-19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner